



POSITION OPENING

Chorus Membership and Operations Assistant

Company Description

MasterVoices is a prominent NYC-based chorus that is dedicated to expanding the experience and potential of choral music. By presenting high-profile theatrical concerts, creating new repertoire and/or treatments of existing repertoire, and fostering innovative partnerships with artists, designers, directors, schools, and community groups, MasterVoices forges new paths in the art of musical storytelling, in choral singing and performance, and in sharing the powerful impact of the human voice.

Position Description

MasterVoices is seeking a Chorus Membership and Operations Assistant to provide administrative and operational support for the membership, including at weekly rehearsals; program support for our artistic, education and community engagement initiatives; and production support for performances.

Requirements

The successful candidate will have 0-3 years demonstrating experience with classical music terms, names, instruments, and concepts, and/or similar from the musical theater genre. We are seeking a person who is highly articulate, both in speech and writing. Entry-level applicants are welcome if they have a background and/or training as described above. Also required are strong organizational and basic technical skills, as well as the ability to attend chorus rehearsals on Monday nights, and all day on each of the 3-5 performance dates in the season. The successful candidate will love choral/vocal music!

Type of Position / Compensation

This is a full-year part-time position, 8 hours per week, paying \$21/hour.

Contact

If interested, please contact Julie Morgan, General Manager and Associate Conductor, via email: jmorgan@mastervoices.org. No calls please.

MasterVoices is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.